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### Important Information

Ensure you and your clients have read the following:

- You must have an existing CHESS sponsored Share Trading account in order to apply for an Exchange Traded Options account.
- Self-Managed Super Funds (SMSFs) are limited to Tier 1 access
- Options trading entails significant risks and is not suitable for all investors.
- Please note the leveraged nature of Options trading can accelerate your losses should the market move against you (for example, the underlying security moving against you resulting in total or substantial loss of premium paid or losses incurred following the exercise or assignment of your option).
- Please ensure you can stay on top of the markets and actively monitor and manage your Options portfolio during this period of high market volatility.

#### Before you start

Ensure you and your clients have read the following:

- Financial Services Guide (FSG)
- Exchange Traded Options Product Disclosure Statement (ETO PDS)
- The ASX Understanding Options Trading Booklet
- The ASX Margins booklet

### **Client Details**

Suburb

Do you have an existing CHESS sponsored Share Trading Account?

Yes Please provide the details below.

No Please attach this application form to your Share Trading Account Application. The entities applying for the Exchange Traded Options Trading account have to be identical with those on the Share Trading Account Application. An entity cannot have an Exchange Traded Options Trading account without a Share Trading Account in place.

I/We have an existing Share Trading Account.

Username Share Trading account number

Account name Designation – If applicable

Personal Details

Applicant/Director/Trustee 1

Personal I	Details					
	rector/Truste y are you comp		tion?			
Individual	Director/S	Secretary	Trustee			
Mr	Ms	Mrs	Miss	O Dr	Other	
First name		Middle na	me/s Surname		ame	Date of birth – DD/MM/YYYY
Other name/s co	ommonly known	by – If applicab	le			
						Male Female
Residential A	ddress					
Street address -	- Cannot be a PC	Box				

State

Postcode

Country - If not Australia





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### **Tax Residency Information**

### Instructions for completion:

- List all your countries of tax residency and your TIN for that country or 'Reason Code' if no TIN is available.
- If you list Australia as a country of tax residency, select 'Reason Code' C in the TIN column.
- If you are a US citizen or resident you must include USA as a country of tax residency.
- Tax residency information is not required for Publicly Listed Companies or Company Trustees except where lodging managed funds as collateral.

For further instructions on how to complete this section see explanatory notes at the end of this application.

Country/ies of Tax Residency	Tax Identification Number (TIN)										
List all country/ies of tax residency.	1. Provide either TIN; OR										
	2. Select a 'Reason Code' if no TIN:										
	A. My country of tax resid	ency does not issue TINs									
	B. I haven't been issued v	vith a TIN by my country of	tax residency								
	C. My country of tax residency doesn't require disclosure of a TIN										
1	TIN:	0	R Reason Code:	_ A _ B	ОС						
2	TIN:	0	R Reason Code:	_ A _ B	С						
3	TIN:	0	R Reason Code:	_ A _ B	С						
In what capacity are you completing this  Individual Director/Secretary  Mr Ms Mrs  First name Midden	Trustee	r Other Surname	Date of	birth – DD/MM/Y)	γγγ						
Other name/s commonly known by - If app	licable										
			M	ale Female							
	Residential Address  Same as Applicant/Director/Trustee 1 OR complete the following										
Street address – Cannot be a PO Box											
Suburb		State Postcode	Country – If no	ot Australia							





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### **Tax Residency Information**

### Instructions for completion:

- If you list Australia as a country of tax residency, select 'Reason Code' C in the TIN column.
- Where the organisation has no residence for tax purposes, provide the country in which key management decisions are made.
- For further instructions on how to complete this section see explanatory notes at the end of this application.

Country/ies of Tax Residency	Tax Identification Number (	Tax Identification Number (TIN)									
List all country/ies of tax residency.	1. Provide either TIN; OR										
	2. Select a 'Reason Code' if no TIN:										
	A. My country of tax resid	A. My country of tax residency does not issue TINs									
	B. I haven't been issued v	B. I haven't been issued with a TIN by my country of tax residency									
	C. My country of tax resid	C. My country of tax residency doesn't require disclosure of a TIN									
1	TIN:	OR	Reason Code: A B C								
2	TIN:	OR	Reason Code: A B C								
3	TIN:	OR	Reason Code: A B C								
In what capacity are you completing t	his section?										
	Mrs Miss D		Date of birth DD/MM/VVV								
Mr Ms		or Other Surname	Date of birth – DD/MM/YYYY								
Mr Ms	Mrs Miss D		Date of birth – DD/MM/YYYY								
Mr Ms	Mrs Miss D iddle name/s		Date of birth – DD/MM/YYYY								
Mr Ms Ms First name M	Mrs Miss D iddle name/s		Date of birth – DD/MM/YYYY  /								
Mr Ms Ms First name M	Mrs Miss D iddle name/s	Surname									
Mr Ms  First name M  Other name/s commonly known by – If a	Mrs Miss D iddle name/s	Surname									
Mr Ms  First name M  Other name/s commonly known by – If a	Mrs Miss D iddle name/s	Surname									
Mr Ms  First name M  Other name/s commonly known by – If a	Mrs Miss D iddle name/s	Surname ete the following	/ / / Male Female								
Mr Ms  First name M  Other name/s commonly known by – If a	Mrs Miss D iddle name/s	Surname ete the following	/ / / Male Female								

### **Tax Residency Information**

### Instructions for completion:

- If you list Australia as a country of tax residency, select 'Reason Code' C in the TIN column.
- Where the organisation has no residence for tax purposes, provide the country in which key management decisions are made.
- For further instructions on how to complete this section see explanatory notes at the end of this application.

Country/ies of Tax Residency Tax Identification Number (TIN)									
List all country/ies of tax residency.	1. Provide either	1. Provide either TIN; OR							
	2. Select a 'Rea	son Code' if no TIN:							
	A. My countr	y of tax residency does not issue TINs							
	B. I haven't b	B. I haven't been issued with a TIN by my country of tax residency							
	C. My countr	y of tax residency doesn't require disclos	sure of a TIN						
1	TIN:	O	R Reason Code:	_ A	В	С			
2	TIN:	O	R Reason Code:	_ A	В	С			
3	TIN:	O	R Reason Code:	A	В	С			





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### **Company Details**

Company name						
What type of Company i	s applying?					
Public		ietary/Private				
			_			
Is the Company's primar Tick "Yes" if the Company the Company's assets pro	y earns more	than 50% of its	total income from in		ivities (e.g. rent, i	interest or dividends); or more than 50% of
Yes	No					
If Yes, complete the next	t question					
Are any Company Applic	ant/s, Direct	or/s or Shareho	lder/s tax resident/	s, citizen/s o	r a resident/s of	country/ies other than Australia?
Yes	No					
⚠ US tax residents, plea	ase complete	and return the su	pplementary Entity Cla	assification (W	-8BAR-E) Form' w	with the completed Account Application Form.
Residential Address		Same as reg	gistered address	Same as a	applicant 1 <b>OR</b> co	omplete the following
Street address - Cannot &	pe a PO Box					
Suburb				State	Postcode	Country – If not Australia
Tax Residency Inforr	mation					
Instructions for comp	letion:					

- If you list Australia as a country of tax residency, select 'Reason Code' C in the TIN column.
- Where the organisation has no residence for tax purposes, please provide the country in which key management decisions are made.
- Tax residency information is not required for Publicly Listed Companies or Company Trustees except where lodging managed funds as collateral.
- For further instructions on how to complete this section see explanatory notes at the end of this application.

Country/ies of Tax Residency Tax Identification Number (TIN)								
Please provide all country/ies of tax	1. Pr	ovide either TIN; OR						
residency. The organisation must be a tax	2. Se	2. Select a 'Reason Code' if no TIN:						
resident of at least one country.	A.	A. My country of tax residency does not issue TINs						
	B.	B. I haven't been issued with a TIN by my country of tax residency						
	C.	My country of tax residency doesn't require disc	closure	e of a TIN				
1	TIN:		OR	Reason Code:	_ A	В	С	
2	TIN:		OR	Reason Code:	_ A	В	Ос	
3	TIN:		OR	Reason Code:	А	В	Ос	



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# **Exchange Traded Options Account Application Form**



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### **Beneficial Owner Details**

Are 1	there any individuals who own	25% or more of the sha	res in the comp	any, either di	rectly or indirectly?
	Yes - Provide details of all such inc	dividuals in the sections below	V.		
	No – Answer question B				
Are t	there any individuals who own	25% or more of the sha	res in the comp	any, either di	rectly or indirectly?
	Yes - Provide details of all such inc	dividuals in the sections below	V.		
		,	,	•	financial decisions of the company (that is, th the CEO, Managing Director or equivalent).
Pleas	se note the details of at least of	one individual must be pi	rovided in the s	ection below.	
For a	ny additional individuals please pl	notocopy this section, com	plete and attach	to your applica	tion.
	vidual 1 Same as Applicant/Director/Trustee Mr	1 <b>OR</b> complete the following	Dr	Other	
				Other	
First	name Mi	ddle name/s	Surname		Date of birth – DD / MM / YYYY
Emai	il address – Optional				
					Male Female
Resi	dential Address				
Stree	et address - Cannot be a PO Box				
Subu	ırb		State	Postcode	Country – If not Australia
Тах	Residency Information				
Instr	uctions for completion:	(1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1		TINI	
	If you list Australia as a country of				
	ŭ.				management decisions are made.
	For further instructions on how to			s at the end of	tris application.
	ntry/ies of Tax Residency all country/ies of tax residency.	<ol> <li>Tax Identification Numl</li> <li>Provide either TIN; O</li> <li>Select a 'Reason Coo</li> <li>A. My country of tax</li> </ol>	R de' if no TIN:	ot issue TINs	

B. I haven't been issued with a TIN by my country of tax residencyC. My country of tax residency doesn't require disclosure of a TIN

**OR** Reason Code:

Reason Code:

Reason Code:

OR

TIN:

TIN:

TIN:

( ) C





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Individual 2													
Same as Applicant/I	Director/Trustee 2	<b>OR</b> complet	e the followi	ing									
Mr M	s Mr	s	Miss	O Dr		Other							
First name	Midd	dle name/s		;	Surname			Date	of b	oirth – <i>l</i>	) / DC	MM /	YYYY
									/	/	/		
Email address - Optional													
									Mal	е	) Fer	male	
Residential Address	i												
Street address - Cannot	be a PO Box												
								•					
Suburb					State	Postcode	Э	Country – /	f not	Austra	ılia		
Tax Residency Info	rmation												
For further instructions		olete this se	ction see <u>e</u>	xplanato	ry notes at	the end o	f this a	application.					
Country/ies of Tax Res	idency		ification Nu		N)								
List all country/ies of tax	residency.		e either TIN;		<b>TIM</b>								
			a 'Reason C country of t			at iceue TIN	_						
			ven't been i					residency					
			country of t										
1		TIN:					OR	Reason Co	de:	_ A		В	ОС
2		TIN:					OR	Reason Co	:et	_ A		В	O C
3		TIN:					OR	Reason Co	:eb	A		В	ОС
In dividual O													
Individual 3													
Same as Applicant/I	Director/Trustee 3	OR complet	e the followi	ing									
Mr M	s Mr	s	Miss	O Dr		Other							
First name	Midd	dle name/s			Surname			Date	of b	oirth – <i>L</i>	DD/M	M/YY	YY
									/	/	/		
Email address - Optional													
									Mal	le (	Fer	male	
Residential Address	1												
Street address - Cannot	be a PO Box												
Suburb					State	Postcode	Э	Country – I	f not	Austra	ılia		





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### **Tax Residency Information**

For further instructions on how to complete this section see explanatory notes at the end of this application.

Country/ies of Tax Residency	Tax Identification Number (TIN)						
List all country/ies of tax residency.	1. Provide either TIN; OR						
	2. Select a 'Reason Code' if no TIN:						
	A. My country of tax residency does not issue TINs						
	B. I haven't been issued with a TIN by my country of tax residency						
	C. My country of tax residency doesn't require dis	closur	e of a TIN				
1	TIN:	OR	Reason Code:	_ A	В	Ос	
2	TIN:	OR	Reason Code:	_ A	В	Ос	
3	TIN:	OR	Reason Code:	_ A	В	С	

Trust Details											
Charity Informal Family Minor Oth	Other										
Full trust name – As per Trust Deed											
Is the Trust's primary business activity investing?											
Tick "Yes" if the Trust earns more than 50% of its total income from investment income.	nent activities (e.g. rent, interest or dividends); or more than 50% of the										
Yes No											
Registered Address of the Trust  Same as Applicant/Director,	or/Trustee 1 Same as Company <b>OR</b> complete the following										
Street address - Cannot be a PO Box											
Suburb	State Postcode Country - If not Australia										

### **Tax Residency Information**

### Instructions for completion:

- If you list Australia as a country of tax residency, select 'Reason Code' C in the TIN column.
- Where the organisation has no residence for tax purposes, please provide the country in which key management decisions are made.
- For further instructions on how to complete this section see explanatory notes at the end of this application.

Country/ies of Tax Residency	Tax I	Tax Identification Number (TIN)								
The organisation must be a tax resident of	1. Provide either TIN; OR									
at least one country.		2. Select a 'Reason Code' if no TIN:								
	A. My country of tax residency does not issue TINs									
	B. I haven't been issued with a TIN by my country of tax residency									
	C.	. My country of tax residency doesn't require dis	closur	e of a TIN						
1	TIN:		OR	Reason Code:	_ A	В	С			
2	TIN:		OR	Reason Code:	А	В	Ос			
3	TIN:		OR	Reason Code:	А	В	Ос			





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## **Suitability Questionnaire Details**

<u>(i)</u>		oint and Company/Trust accounts, we require up to 3 account holders to co cionnaires.	mple	te and satisfactorily pass our E	TO Suitability	
	Quest	elf-Managed Super Fund (SMSF) accounts, we require ALL account holders ionnaires. Where there are more than 3 account holders, please repeat one section of our website.				
	• Suitab	bility Questionnaire 1 is below while Suitability Questionnaires 2 and 3 are for	und c	on the ETO forms section of ou	r website.	
Plea	ase indica	ate the individual completing Suitability Questionnaire 1 below:				
	-	Questionnaire 1 ng Applicants				
leas	e indicat	te which level of access you require.				
	Tier 1	Allows you to trade Long Puts or Calls and Covered Calls as single leg (Complete questions 1 to 10)	and ı	rollover Covered Calls using N	/lulti Leg orders.	
	Tier 2	Allows you to trade Long Puts or Calls and write Puts or Calls as single phone only. (Complete questions 1 to 18)	or M	lulti Leg orders. Ratio spreads	may be traded	over the
1. I	Have you	u traded Exchange Traded Options before?		Yes – Go to question 2	No – Go to	question 6
2. ŀ	low man	y times have you traded Exchange Traded Options in the last 12 months?		0 1-2	3-5	6+
3. I	Have you	previously written Covered Options (i.e. scrip covered)?		Yes	No	
4. I	Have you	previously written Uncovered Options?		Yes	No	
		you wish to trade Options?		Hedging/risk management	Income ge	eneration
	dease ret applicat	fer to the latest ETO Target Market Determination for guidance ole.		Speculation	Other	
ı	f 'Other'	please give details				
	contrac		the i	will happen if your long ca money and you take no-ad Your position will be cash settl	ction?	ock expires
	O Me	onday the 1st		Your call will be auto-exercise	• •	ve stock
	Tu	uesday the 2nd		and will be required to pay the	•	
	O W	ednesday the 3rd		Nothing, your option will just e	•	
	( ) Th	nursday the 4th	) Y	You will need to buy additiona	I ABC stock	

7. You hold a European call and wish to acquire the stock before the expiry date. Are you able to exercise your call before the expiry date?

No - European options can only be exercised on the expiry date
Yes - European options can be exercised at any time

9.	You On T	Monday ABC stock is trading at \$9.00. buy a \$10.00 ABC call for \$0.25 expiring on Thursday. hursday the price of ABC closes at \$9.95. much have you made or lost?
		Gain: \$0.95 per contract (the amount ABC has appreciated)
		Loss: \$0.05 per contract (the difference between the ABC option strike price and ABC stock price)
		Loss: \$0.25 per contract (the call has expired worthless as the stock price of ABC is less than the strike price)
		Gain: \$1.00 per contract (the difference between ABC stock on Monday and the strike price)

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10.	On the day of expiry the stock price of ABC closed below the strike price of the put and is exercised. You are advised by your broker that your position has been exercised and as such you need to deliver ABC stock. What action do you need to take?			
		You must sell ABC the stock - As you have been assigned you must sell the stock on market (this will not happen automatically)		
		You must buy the stock - As you do not hold the stock and are required to deliver ABC stock, you will need to buy stock on market		

### **Tier 2 Trading Applicants**

No need to take any action

### **Financial Details**

- 11. What is your approximate annual gross income (pre-tax)?
- Less than \$50,000 \$50,000 \$100,000 Greater than \$100,000
- 12. Detail the approximate value of your substantial assets and liabilities.

	Applicant/Director/ Trustee 1	Applicant/ Director/ Trustee 2	Applicant/Director/ Trustee 3
Assets	Value	Value	Value
Investment properties - Value	\$	\$	\$
Investment properties - Quantity			
Cash in bank accounts	\$	\$	\$
Listed shares – Unencumbered	\$	\$	\$
Other assets	\$	\$	\$
Total assets (A)	\$	\$	\$
Liabilities	Value	Value	Value
Name of mortgagor			
Property mortgage – Primary residence and investment property	\$	\$	\$
Credit Card - Current balance	\$	\$	\$
Line of credit/overdraft - Drawdowns	\$	\$	\$
Other debts outstanding – e.g personal loans, car loans	\$	\$	\$
Total liabilities (L)	\$	\$	\$
Net assets (A) – (L)	\$	\$	\$



Officer's name

# **Exchange Traded Options Account Application Form**

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	If additional margin is needed to cover a position, what actions can your broker take:  Call on you to lodge additional cash or stock  Automatically lodge additional cash or stock on your behalf  Sell stock or close existing options positions on your account to recover funds and reduce exposure  All of the above  All else remaining constant, an increase in volatility	Buy Sell What the \$4	old the below spread over XYZ: 7 15 XYZ January \$4.00 Put @ \$0.40 1 15 XYZ January \$6.00 Put @ \$2.00 is the most likely outcome if you close (sell) 9.00 put? Your margin obligations will increase You will make a loss You will make a profit
	for the underlying will lead to:		You will no longer be required to pay margin
	Calls and puts become more expensive  Calls become more expensive, puts become cheaper  Puts become more expensive, calls become cheaper	Buy Sell	pen the below spread over ABC: 7 5 ABC January \$10.00 Call @ \$2.00 8 5 ABC January \$14.00 Call @ \$0.40 8 is the net price received or paid for the spread?
15.	You sell 1 x \$5.00 ABC call for \$0.35 at 100 shares per contract. What is the premium received excluding brokerage and fees?  \$5.00		Debit of \$2.40 paid  Debit of \$1.60 paid  Credit of \$1.60 received  Credit of \$2.40 received
	\$500.00 \$35.00 \$0.35	hold t	are assigned on a sold ABC call and do not he stock, what action do you need to take?  Deliver cash instead  Buy ABC stock immediately  No action is required. The position has already been assigned  Sell additional calls
	FICE USE ONLY se tick one: Pass Fail		



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### Client's Acknowledgement and Signature/s

- I/We have read the Exchange Traded Options PDS and the Client Agreement for Exchange Traded Options in the Exchange Traded Options PDS. If the application is accepted, I/we agree to abide by that Agreement.
- I/We confirm that the information I/we have provided on the application form is true and correct and that I/we will promptly advise the participant if any of the information has changed
- I certify that I am authorised by, and have the consent of the organisation and any Beneficial Owners to provide this information.
- I am authorised by each Beneficial Owner to provide the information on their behalf and they have confirmed to me that the information provided about them is true and correct.
   I confirm I have made them aware that this information and information relating to the account may be provided to the tax authorities.
- I/We have received or accessed the ASX Understanding Options Trading booklet.
- I/We have read Clause 30 of the Client Agreement for Exchange Traded Options in the Exchange Traded Options PDS relating to email confirmations. I/We acknowledge and consent that on supplying an email address, it will be used as the sole method of communication as detailed in that section.
- I/We have read and accept Clause 33 of the Client Agreement for Exchange Traded Options in the Exchange Traded Options PDS relating to the obligations and liabilities I/we will have to the Security Trustee.
- I/We have read and understood the Risk Disclosure Statement in the Exchange Traded Options PDS.
- I/We have read the Terms and Conditions in the Exchange Traded Options PDS.
- I/We have read the notice regarding the collection, use and exchange of my/our personal information as set out in the Customer Information and Privacy section of the Exchange Traded Options PDS and the Participant's Privacy Policy.

- I/We agree and confirm that the settlement method will be identical to the one used on my/our Share Trading Account.
- I/We agree to become CHESS Sponsored by the Participant and agree to abide by the CHESS Sponsorship Terms and Conditions of the Exchange Traded Options PDS.
- I/we agree to a limited range of Exchange Traded Options trading strategies until I/we have successfully completed and answered all required Tier 2 questions, after which more complex strategies can be entered.
- I/We agree that references to 'Client', 'you' and 'your' in the Client Agreement for Exchange Traded Options means the person, persons or company to whom the Participant provides the Services and where relevant includes my authorised representative. Authorised representative includes the adviser named in the Adviser Acknowledgement and Signature section of this Application Form who is appointed and authorised by me, and accepted by the Participant to act on my behalf in connection with this Exchange Traded Options PDS.

### For electronic signatures only

I/We agree that if I/we choose to execute this document which is required by the Participant, utilising DocuSign, I/we acknowledge that:

- a. I/we are signing this application form electronically and that my/our electronic signature is equivalent to my/our 'wet ink' signature;
- b. I/we are legally bound to the terms and conditions of this form: and
- c. I/we confirm that my/our electronic signature is valid and that I/we are authorised to enter into the relevant agreement with the Participant as described in this form.



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### **Tier 2 Applicants** – Additional Acknowledgements

- I/We understand the term 'Leverage' as defined in the Risk Disclosure Statement in the Exchange Traded Options PDS, and have considered and accept all the risks involved when writing a Call or Put Option.
- I/We have read the ASX Margins booklet and are aware of my/our margin obligations when writing Call or Put Options.
- I/We understand that if I/we intend to lodge stock to meet my/our margin obligations that the stock will be subject to a security interest granted to ASX Clear and that I/we authorise the Participant to grant such security interest under and in accordance with the ASX Rules.
- I/We understand that the Participant may call for proof of my/ our ability to service the obligations of my/our open short positions. I/We agree to provide any requested financial statements and understand the Participant may restrict my/ our trading activity until I/we have done so.
- I/We understand that the Participant requires all trades to settle through the same settlement arrangement as nominated on my/our Share Trading Account.

- I/We agree that when I/we give an instruction to write a Call or Put Option, that I/we have considered all information relating to that position that is available to the market (including but not limited to Financials, Announcements, Dividends (etc) and that I am/we are responsible for the instructions that I/we confirm for placement.
- I/We agree that when I/we enter an Options position, that at all times I/we will be responsible for that position up until that position has been closed in full, and that I am/we are required to meet all settlements on T+1.
- I/We understand that corporate actions and other anomalies that occur in the market without prior warning may adversely affect my/our position.
- I/We agree that at any time without giving prior notice, the Participant has the right to reduce the trading level of my/our account and/or close any open positions if it is considered to be in the Participant's reasonable interest to do so.

By signing this Application, I/we acknowledge the correctness of these statements.

Applicant/Director/Trustee 1 Full name	Applicant/Director/Trustee 2 Full name	Applicant/Director/Trustee 3 Full name	
Date – DD/MM/YYYY	Date - DD/MM/YYYY	Date - DD/MM/YYYY	
Signature – Must be signed pen to paper with the exception of using DocuSign	Signature – Must be signed pen to paper with the exception of using DocuSign	Signature – Must be signed pen to paper with the exception of using DocuSign	

Tick this box if you do **not** wish to receive any promotional information (including information about initial public offers).

### **Adviser Acknowledgements and Signature**

As the Adviser of

I agree that the above client/s:

- Have been provided with and read, the Participant's Financial Services Guide prior to receiving any financial service from the Participant.
- Have read, acknowledged and understood 'Client Acknowledgements and Signatures' section of this application.

#### For electronic signatures only

I agree that if I choose to sign this document utilising DocuSign, I acknowledge that:

- a. I hold an authorised, current, and valid licence for DocuSign;
- b. I have advised the signatory of this document that they are signing electronically;
- c. I am signing this application form electronically and that my electronic signature is equivalent to my 'wet ink' signature;
- d. I am legally bound to the terms and conditions of this form; and
- e. I confirm that my electronic signature is valid and that I am authorised to enter into the relevant agreement with the Participant as described in this form.



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Adviser,		

Full name	Date signed – DD/MM/YYYY		
	/ /		
Signature – Must be signed pen to paper with the exception of using DocuSign			

### **Explanatory Notes**

#### 1. Tax Identification Number (TIN)

If you are a tax resident of another country, you will be asked for your Tax Identification Number (TIN) issued to you in that country, if you have one.

TIN is an international term which may have a different name in some countries.

A compilation of links to information about TINs for many countries can be found here: http://www.oecd.org/

Examples are Tax File Number (TFN) in Australia, Social Insurance Number (SIN) in Canada, Unique Taxpayer Reference (UTR) or National Insurance Number (NINO) in United Kingdom, Permanent Account Number (PAN) in India, IRD Number in New Zealand, and Tax Reference Number (TRN) in Malaysia.

List all your countries of tax residency and your TIN for that country or if no TIN is available, select a reason code. If you have listed Australia as a country of tax residency, insert reason code C in the TIN column.

If you are a US citizen or resident, you must include USA as a country of tax residency.

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# **How to submit your documents**

#### **Clients**

Please provide your completed and signed form with relevant supporting documents to your adviser.

Lodge this form and all supporting documents ausiex.com.au > Administration > eSubmit

